



**GEORGETOWN UNIVERSITY  
ALUMNI AND STUDENT  
FEDERAL CREDIT UNION**

**Banking. For Life.**

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**USA Patriot Act Disclosure**

In order to comply with the U.S.A. Patriot Act, Georgetown University Alumni & Student Federal Credit Union is required to verify the identity of the members applying for and opening new accounts/services or adding signatories to existing accounts/services with the credit union. The credit union is required to have a written Customer Identification Program (CIP), which is outlined in the Member Identification Program (MIP). According to the MIP, Information that we are required to obtain includes:

- Name
- Mailing Address
- Street Address (if different)\*
- Social Security Number (SSN) or Tax Identification Number
- Date of Birth
- Copy of government issued photo ID (such as driver's license, passport, Student ID, State issued ID, etc.)

\*The Customer Identification Program (CIP) Rule requires the credit union to have a physical address for the account of the applicant. This includes rural route numbers and home or business addresses of the applicant, his/her next of kin, or an associated other. Army Post Office and Fleet Post Office boxes are acceptable but standard post office boxes are not.

For non-US citizen applicants, one of the following pieces of information are accepted in lieu of a SSN or Tax Identification Number:

- Passport number and country of issuance
- Alien identification number
- Number and country of issuance of any other government issued document bearing a photograph

According to the U.S.A. Patriot Act Section 326, and to help the government fight the funding of terrorism and money laundering acts, the credit union must also consult government verified lists of known or suspected terrorists before opening an account to determine if an applicant is on such lists.

Additional data or identification, as required under the U.S.A. Patriot Act, may also be gathered depending on the type of account applied for or opened.

Data on existing members will be gathered as they open or use additional services offered by the credit union or add signatories to accounts.

All identifying information obtained by the credit union, including information other than the minimum required information listed above, must be kept for five years after the account has been closed in order to comply with the requirements of § 103.121(b)(2)(i) of the CIP rule.

The U.S.A. Patriot Act requires the credit union to maintain and update records of the identification verification.

Confidentiality of this information will be maintained as required under the Privacy Act and all other applicable laws and regulations.